

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

Wednesday, April 11, 2007

10:00 a.m.

**Council Chambers
Fort Vermilion, AB**

PRESENT:	Bill Neufeld	Reeve
	Walter Sarapuk	Deputy Reeve
	Peter Braun	Councillor
	John W. Driedger	Councillor (arrived at 10:09 a.m.)
	Jim Thompson	Councillor
	Lisa Wardley	Councillor (arrived at 10:40 a.m.)
	Greg Newman	Councillor
	Stuart Watson	Councillor
ABSENT:	Ed Froese	Councillor
ALSO PRESENT:	William (Bill) Kostiw	Chief Administrative Officer
	Joulia Whittleton	Director of Corporate Services, Recording Secretary
	Paul Driedger	Director of Planning & Emergency Services
	John Klassen	Manager of Utilities & Facilities

Members of the media.

Minutes of the Regular Council meeting for Mackenzie County held on Wednesday, April 11, 2007 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:06 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 07-311 MOVED by Councillor Sarapuk

That the agenda be adopted as amended with the addition of:

- 9. e) Bylaw 620/07 – Fox Haven Area Structure Plan
- 9. f) LiDar Imaging

CARRIED

Councillor Driedger joined the meeting at 10:09 a.m.

**ADOPTION OF THE
PREVIOUS MINUTES:**

- 3. a) Minutes of the March 27, 2007 Special Council Meeting**

MOTION 07-312

MOVED by Councillor Thompson

That the minutes of the March 27, 2007 Special Council meeting be adopted as corrected.

CARRIED

- 3. b) Minutes of the March 28, 2007 Regular Council Meeting**

MOTION 07-313

MOVED by Deputy Reeve Sarapuk

That the minutes of the March 28, 2007 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

- 4. a) Motions 07-270, 07-271 and 07-286**

DELEGATIONS:

- 5. a) Fox Haven Golf Course Representatives – Rick Kennedy and Dave Arsenault**

- 9. e) Bylaw 620/07 – Fox Haven Area Structure Plan**

MOTION 07-314

Requires unanimous

MOVED by Councillor Newman

That first reading be given to Bylaw 620/07 – Fox Haven Area Structure Plan.

CARRIED

IN CAMERA SESSION:

- 4. a) Motions 07-270, 07-271 - Out of Scope Staff and Organizational Chart**

MOTION 07-315

MOVED by Councillor Watson

That consideration be given to move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 10:18 a.m.

12. a) Town of High Level Negotiations
12. c) Personnel and Contracts (motions 07-270, 07-271)

CARRIED

Councillor Wardley joined the meeting at 10:40 a.m.

Reeve Neufeld recessed the meeting for lunch at 12:02 p.m. and reconvened the meeting at 12:40 p.m.

MOTION 07-316

MOVED by Deputy Reeve Sarapuk

That Council move out of camera at 1:28 p.m.

CARRIED

Reeve Neufeld recessed the meeting at 1:28 p.m. and reconvened the meeting at 1:30 p.m.

10. a) Gravel – Tender Opening

MOTION 07-317

MOVED by Councillor Watson

That the gravel crushing tenders be opened.

CARRIED

One tender was received from Knelsen Sand & Gravel in the amount of \$1,929,835 for 175,000 m³.

MOTION 07-318

Requires 2/3

MOVED by Councillor Braun

That the 2007 gravel crushing tender be awarded to Knelsen Sand & Gravel subject to verification by administration.

CARRIED

12. a) Town of High Level Negotiations

MOTION 07-319

MOVED by Councillor Driedger

That a response be sent to the Town of High Level as discussed.

CARRIED

10. b) 2007 Road Requests

MOTION 07-320

Requires 2/3

MOVED by Councillor Newman

That Mackenzie County approve the five road requests as presented for the 2007 budget year at the following locations:

2007 Approved Road Requests Affected Land Locations	
Road 1	SW ¼ Section, 22 Township, 110 Range, 18 West of 5 Meridian
	SE ¼ Section, 21 Township, 110 Range, 18 West of 5 Meridian
Road 2	SW ¼ Section, 29 Township, 109 Range, 14 West of 5 Meridian
Road 3	SE ¼ Section, 18 Township, 107 Range, 14 West of 5 Meridian
	NE ¼ Section, 17 Township, 107 Range, 14 West of 5 Meridian
Road 4	SW ¼ Section, 24 Township, 106 Range, 15 West of 5 Meridian
Road 5	SE ¼ Section, 36 Township, 105 Range, 15 West of 5 Meridian

CARRIED

10. h) Rocky Lane Waste Transfer Station

MOTION 07-321

MOVED by Councillor Wardley

That the hours of operation at the Rocky Lane waste transfer station remain as is.

CARRIED

MOTION 07-322

MOVED by Councillor Thompson

That the Manager of Utilities & Facilities report be accepted for information.

CARRIED

12. f) Chief Administrative Officer Evaluation

MOTION 07-323

MOVED by Deputy Reeve Sarapuk

That the Chief Administrative Officer (CAO) contract be approved as presented by the Finance Committee retroactive to January 1, 2007 and that the CAO evaluation be finalized at Council's earliest convenience.

CARRIED

12. c) Personnel & Contracts

MOTION 07-324

MOVED by Councillor Watson

That Council approve the out-of-scope senior staff employment agreements as amended and presented by the Chief Administrative Officer and the Finance Committee retroactive to January 1, 2007.

CARRIED

6. a) Action List

MOTION 07-325

MOVED by Councillor Newman

That the action list be accepted for information.

CARRIED

**6. b) Municipal Planning Commission Meeting Minutes
February 12th and February 27th, 2007**

MOTION 07-326

MOVED by Councillor Braun

That the Municipal Planning Commission meeting minutes of February 12th and 27th, 2007 be accepted for information.

CARRIED

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

8. a) Council Committee Report

Deputy Reeve Sarapuk reported on the Regional Economic Development Initiative and Finance Committee meeting.

Councillor Driedger reported on the Mackenzie Economic Development Corporation meetings, meeting with Dr. VanNetten, Health Retention Committee meeting, and grader presentations and review.

Councillor Wardley reported on the Zama Recreational Board activities.

Councillor Thompson had nothing to report.

Councillor Watson reported on the Finance Committee meeting, grader presentation and review.

Councillor Newman reported on the spring AAMD&C convention.

Councillor Braun reported on the teleconference with the Regional Economic Development Initiative (REDI) regarding Highway 88, Mackenzie Waste Commission (teleconference), REDI Recreational Committee, Finance Committee meeting, grader presentation and review.

Reeve Neufeld reported on the meeting with Dr. VanNetten, Finance Committee, grader presentation and review, and the teleconference on municipal sustainability – AAMD&C survey.

MOTION 07-327

MOVED by Councillor Watson

That the Council committee verbal reports be accepted as information.

CARRIED

8. b) Chief Administrative Officer & Director Reports

MOTION 07-328

MOVED by Councillor Wardley

That the Director of Corporate Services verbal report be accepted for information.

CARRIED

MOTION 07-329

MOVED by Councillor Wardley

That the Director of Planning & Emergency Services report be accepted for information.

CARRIED

MOTION 07-330

MOVED by Councillor Newman

That the Chief Administrative Officer report be accepted for information.

CARRIED

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

9. a) Bylaw 618/07 Land Use Bylaw Amendment for the Cancellation of a Portion of Plan 992 – 0062, Block 1, Lot 1 for the Purpose of Consolidation

MOTION 07-331

MOVED by Councillor Braun

That first reading be given to Bylaw 618/07 being a Land Use Bylaw Amendment for the cancellation of a portion of Plan 992-0062, Block 1, Lot 1 for the purpose of consolidation with NW 13-106-15-W5M.

CARRIED

9. b) Quality Investment Corporation – Road Widening Costs (La Crete)

MOTION 07-332

Requires 2/3

MOVED by Councillor Driedger

That the 2007 capital budget be amended to include the Quality Investment Corporation (Part of SW 9-106-15-W5M –Subdivision 47-SUB-04) road widening project in the amount of \$11,138.28 to be funded out of the General Capital Reserve as per DEV001 policy.

CARRIED

9. c) Payment of Land for Peter and Eva Krahn Road Closure

MOTION 07-333

Requires 2/3

MOVED by Councillor Thompson

That the closed road allowance lying between NW 10-104-17-W5M and SW 15-104-17-W5M in Tompkins be sold to Peter N. and Eva Krahn for a total of \$188.68.

CARRIED

9. d) Fire–Rescue Response Fee Comparison

MOTION 07-334

MOVED by Councillor Thompson

That the fire fee comparison be received for information.

CARRIED

9. f) LiDar Imaging

MOTION 07-335

MOVED by Councillor Newman

That LiDar Imaging be tabled to the next meeting.

CARRIED

OPERATIONAL SERVICES:

10. c) Road Inspections

MOTION 07-336

MOVED by Councillor Driedger

That Council set the date for the annual main roads inspection tour for April 20, 2007 at Fort Vermilion at 9:00 a.m.

CARRIED

10. d) Bridges

MOTION 07-337

MOVED by Councillor Wardley

That Council approve the services of EXH Engineering in preparing the tenders for bridges as attached in the Chief Administrative Officer report.

CARRIED

10. e) Dust Control

MOTION 07-338

MOVED by Councillor Braun

That dust control be tabled to the next meeting.

CARRIED

10. f) Graders

MOTION 07-339

Requires 2/3

MOVED by Councillor Wardley

That Council approve the purchase of four (4) CAT (two All-Wheel Drive graders and two Two-Wheel Drive graders, with additional funding coming from Vehicle & Equipment and Public Works Reserves.

Description	Cost	Trade/ Buyback	AMIP grant	Total
\$540,000 - 2007 Budget:				
Two graders (Volvo) (CAT 160M)	607,426	(250,000)	(280,000)	77,426 (V&E reserve)
Two graders (CAT) (CAT 160M-AWD)	666,510	(395,000)		271,510

A recorded vote was requested by Reeve Neufeld:

In Favor:

Deputy Reeve Sarapuk
Councillor Driedger
Councillor Thompson
Councillor Wardley
Councillor Newman
Councillor Watson

Opposed:

Councillor Braun
Reeve Neufeld

CARRIED

MOTION 07-340

Requires 2/3

MOVED by Councillor Braun

That one All Wheel Drive John Deere grader be purchased at \$320,000.00 for the south area with funds coming from Public Works Reserve.

A recorded vote was requested by Councillor Driedger:

In Favor:

Reeve Neufeld
Deputy Reeve Sarapuk
Councillor Braun
Councillor Thompson
Councillor Wardley

Opposed:

Councillor Newman
Councillor Watson
Councillor Driedger

DEFEATED

10. g) Engineering

MOTION 07-341

MOVED by Councillor Wardley

That DCL Siemens Engineering services be contracted for the provisions of engineering services for the Zama projects.

CARRIED

MOTION 07-342

MOVED by Councillor Newman

That administration contract the appropriate engineering firms to undertake projects.

CARRIED

Reeve Neufeld recessed the meeting at 4:20 p.m. and reconvened the meeting at 4:30 p.m.

**10. i) Service Agreements R6-033/07
Alberta Infrastructure & Transportation**

MOTION 07-343

MOVED by Deputy Reeve Sarapuk

That the roadside mowing Service Agreement R6-033/07 with Alberta Infrastructure and Transportation be accepted as presented.

CARRIED

10. j) Operations Committee Terms of Reference

MOTION 07-344

MOVED by Councillor Newman

That the Operations Committee Terms of Reference be amended as follows:

5. Meeting Schedule

The Operations Committee will meet on an as needed basis.

CARRIED

11. f) FIN018 – Frontage for Curb, Gutter, Pavement and Sidewalk

MOTION 07-345

MOVED by Councillor Newman

That FIN018 policy be amended by removing 4) and amending 3) to read the following:

Improvements are defined as a structural enhancement such as ditch to curb and gutter, and no sidewalk to sidewalk.

CARRIED

**CORPORATE
SERVICES:**

11. a) Bylaw 621/07 – Local Improvement Tax for Reconstruction and Pavement of the 99th Street from 94th Avenue to 104th Avenue in the Hamlet of La Crete

MOTION 07-346
Requires 2/3

MOVED by Councillor Braun

That Bylaw 621/07 – Local Improvement Tax for Reconstruction and Pavement of the 99th Street from 94th Avenue to 104th Avenue in the Hamlet of La Crete be received for information.

CARRIED

- 11. b) Bylaw 622/07 – Local Improvement Tax for Curb, Gutter and Sidewalk on 102 Street and 94th Avenue from Plan 962-3343, Block 1, Lot 1, 2 and 32; Block 2, Lot 2 and 3; Block 5, Lot 1 to 7 in the Hamlet of La Crete**

MOTION 07-347

Requires 2/3

MOVED by Councillor Newman

That first reading be given to Bylaw 622/07 being a local improvement bylaw for curb, gutter and sidewalk on 102 Street and 94th Avenue from Plan 962-3343, Block 1, Lot 1, 2 and 32; Block 2, Lot 2 and 3; Block 5, Lot 1 to 7 in the Hamlet of La Crete.

CARRIED

- 11. c) RESV15 Policy – Funding to Community Non-Profit Groups**

MOTION 07-348

MOVED by Councillor Wardley

That RESV15 Policy – Funding to Community Non-Profit Groups be received for information.

CARRIED

- 11. d) Budget Development – Policy FIN022**

MOTION 07-349

MOVED by Councillor Thompson

That Policy FIN022 – Budget Development be amended as presented.

CARRIED

- 11. e) Risk Control Policy – ADM045**

MOTION 07-350

MOVED by Councillor Braun

That Policy ADM045 – Risk Control be approved as presented.

CARRIED

MOTION 07-351

MOVED by Deputy Reeve Sarapuk

That administration prepare a letter of agreement/understanding

for each current additional named insured.

CARRIED

11. g) March 31, 2007 Income Statement and Term Deposits Report

MOTION 07-352

MOVED by Councillor Wardley

That the operating revenue and expenditures and term deposits report for the period ended March 31, 2007 be received for information.

CARRIED

11. h) Mackenzie Applied Research Association – Proposed Memorandum of Understanding

MOTION 07-353

MOVED by Deputy Reeve Sarapuk

That Council accept the draft Memorandum of Understanding between Mackenzie County and Mackenzie Applied Research Association and approve the continuation of funding, as presented.

CARRIED

11. i) Council Workshop

MOTION 07-354

MOVED by Deputy Reeve Sarapuk

That Council hold a workshop on June 28 and 29, 2007 in Edmonton.

CARRIED

11. j) June 28, 2007 Council Meeting

MOTION 07-355

MOVED by Councillor Driedger

That Council change the June 28, 2007 Council meeting to June 25, 2007 at 10:00 a.m.

CARRIED

11. k) Open House & Ratepayer Meeting – High Level Rural

MOTION 07-356

MOVED by Councillor Watson

That the open house and ratepayer meeting for High Level rural be set for June 14, 2007 at the High Level Rural Hall.

CARRIED

MOTION 07-357

MOVED by Councillor Newman

That the La Crete and Fort Vermilion open house and ratepayer meetings be changed to the following dates:

La Crete – June 7, 2007

Fort Vermilion – June 8, 2007

CARRIED

11. I) Information/Correspondence

MOTION 07-358

MOVED by Deputy Reeve Sarapuk

That the information/correspondence items be accepted for information purposes.

CARRIED

Reeve Neufeld recessed the meeting at 5:50 p.m. and reconvened the meeting at 6:00 p.m.

IN CAMERA SESSION:

MOTION 07-359

MOVED by Councillor Wardley

That consideration be given to move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 6:00 p.m.

12. d) Mackenzie Housing Management Board

12. e) Gravel Supply

CARRIED

MOTION 07-360

MOVED by Councillor Watson

That Council move out of camera at 8:10 p.m.

CARRIED

12. d) Mackenzie Housing Management Board

MOTION 07-361

MOVED by Councillor Braun

That an Operations Committee meeting be scheduled for Monday, April 16, 2007 at 1:00 p.m.

CARRIED

12. e) Gravel Supply

MOTION 07-362

Requires 2/3

MOVED by Councillor Newman

That the Chief Administrative Officer and Deputy Reeve Sarapuk be authorized to make an offer to purchase the Fidler properties as discussed.

CARRIED

NEXT MEETING DATE:

13. a) Regular Council Meeting

Wednesday, April 25, 2007

6:00 p.m.

Council Chambers, Fort Vermilion, Alberta

ADJOURNMENT:

14. a) Adjournment

MOTION 07-363

MOVED by Councillor Driedger

That the Regular Council meeting be adjourned at 8:13 p.m.

CARRIED

These minutes will be presented to Council for approval on Wednesday, April 25, 2007.

(signature on file)
Bill Neufeld, Reeve

(signature on file)
Joulia Whittleton, Director of Corporate
Services, Recording Secretary